

## Guidance for Downloading 2001 Census

This guidance is to be used when extracting data based on the 2001 Census for the purpose of checking the RNFs. There are two electronic sources for the 2001 Census data.

### Neighbourhood Statistics

Univariate Tables (UVxx) and Key Statistics Tables (KSxx) can be accessed through the Neighbourhood Statistics Website:

<http://neighbourhood.statistics.gov.uk/dissemination/>

or

if this link fails to work, try <http://www.statistics.gov.uk/>, then click on the red link at the top of the page titled '**Neighbourhood**', this should also direct you to the same website.

Data on the Neighbourhood Statistics website is easily accessible and free of charge by following the simple steps below:

1. Once, you have accessed the website, click on the box titled '**Topics**'.
2. The tables are contained within the first link on this page, titled '**2001 Census**' and its subfolders.

The following table shows which tables can be found in the relevant subfolders:

2001 Census	Census Area Statistics	Key Regeneration Related Statistics	Population Density (UV02) Age (UV04)
2001 Census	Census Area Statistics	Other Statistics	Household Composition - Households - Alternative Classification (UV66) Household Type (UV68)
2001 Census	Key Statistics	Key Regeneration Related Statistics	Ethnic Group (KS06) Qualifications and Students (KS13) Economic Activity - Females (KS09C) Usual Resident Population (KS01)
2001 Census	Key Statistics	Other Statistics	Occupation Groups - Females (KS12C) Household Spaces and Accommodation Type (KS16) Rooms, Amenities, Central Heating and Lowest Floor Level (KS19) Household Composition (KS20)

*Please note that for some tables there maybe more than one link. If this is the case then select the first link, which only has the description of the table and the name (i.e.*

UVxx and KSxx), ignore the links with '.....amalgamated parishes' at the end of the description.

3. Once you have found the table you require, click on the button located on the right-hand side of the web page and then click on '**next**' in the bottom right-hand corner. Please note you can not select more than one table at a time, you will have to follow these steps again for the next data table you extract.
4. You now have two choices, either to view the data on the website or download the data. If you wish to view the data on the website click on the button next to '**view**' or if you wish to download the data click on the button next to '**download**' and then click on '**next**' in the bottom right-hand corner.

If you are viewing the data go to step 5.

If you are downloading the data go to step 7.

### **View the data on the website**

5. Click on '**NeSS Geography Hierarchy**' and then on '**next**'.
6. The data should appear on the screen. Data is given for England and Wales, England, Wales and then by Government Office Region. If you click on one of the Government Office Regions, all the data for the local authorities within that Government Region are listed.

### **Download the data**

7. Select the appropriate NeSS Geography Hierarchy by Government Office Region and then click on '**next**'. (If you are looking for ward level data, then select 2003 Administrative Hierarchy).
8. The next screen asks which file format you would like to download your data. Click on your chosen file format, a prompt will show asking if you would like to open your file or save it first, select your option.
9. Once you have the table you require, there will be several worksheets to choose from, the difference them are the NeSS geography hierarchy. The one you will require is the worksheet titled '**LA**'. In cases, where Sparsity and Density indicators are being checked, you may need to select the worksheet titled '**LSOA**', (Lower Super Output Area). **Please check the Data Definitions of Indicators Part 1 as to which indicators are calculated using Lower Super Output Areas.**

### **NOMIS**

The Census Area Statistics Theme Tables (CASTxx), Standard Tables (Sxx) and Theme Tables (Txx) can be accessed through the NOMIS Website (since these

tables are not available on the Neighbourhood Statistics website). NOMIS is a web based database run by University of Durham on behalf of the Office of National Statistics.

The address is <http://www.nomisweb.co.uk/>

Registration is required before the data can be accessed on NOMIS however this is free of charge. Please follow the steps below for registering as a user and how to extract the data:

1. Once you have accessed the website, click on the link titled '**Register with us**'.
2. Complete the online application form, in particular the fields marked with an '\*'. Please make sure you agree on the terms and conditions of use before you submit your application.
3. NOMIS will send an email to the address you specified on the application form. Follow the instructions in the email to activate your account.
4. When your account has been activated, NOMIS will send another email allocating you with a username and to confirm your password.
5. Enter in your username and password to log in to your NOMIS account located on the NOMIS home page.
6. When you have logged into your account, click on the link titled '**Advanced Query**'.
7. On this page there will be a series of drop down menus for the different areas data is collected. The drop down menu you will require is the '**Census of Population**'. Within this folder there are a number of links for the different types of tables:

The following table shows, which links you will need:

Census of Population	2001 census - Standard Tables (2001)
Census of Population	2001 census - Theme Tables (2001)
Census of Population	2001 census - census area statistics theme tables (2001)

8. Click on one of the table links. Once the next page appears, click on the link titled '**cell**' located in the top left-hand corner of the web page, this is give you a list of all the tables.
9. Select the table you require by clicking on the description of the table.
10. Once the table you have selected appears on the screen, tick all the boxes that you need to extract data for. If you would like data on the entire table, then click on the '**select all**' tab (if you make a mistake and need to start your selection again, click on the '**clear all**' tab).

11. When your selection has been made, click on the **'geography'** link on the left-hand side of the page.
12. Now you need to select which authorities you require the data for. Each geography hierarchy has 3 options in the drop down menu: **'none'**, **'some'** and **'all'**. Select which drop down menu you require and select one of the three options. If you select **'some'**, a list of all the authorities in that hierarchy appears on the screen.
13. After you have chosen the authorities you require, click on **'review selections'** on the left-hand side of the page. This will give a summary of all the criteria you have selected for the extraction of the data.

If you need to change your criteria you can do so by using the links on the top left hand side of the page (**'cell'** – for the table number and to select what data you would like from the table; and **'geography'** – to select specific authorities). Then click on **'review selections'** again and check your criteria.

If you are happy with your criteria, click on **'extract data'**.

14. Select the file format in which you would like the data and then click on **'download data'** tab. Again like the Neighbourhood Statistics website, you will have the option of either viewing the data on the web page or saving it on to your computer.
15. If there are any difficulties in the extraction process, please contact the helpdesk number which is given on the website.