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London SW1E 5DU

Direct line: 0171 890 4203
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Our Ref: **CTIL 12**
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Dear Chief Finance Officer

This is the twelfth council tax information letter.

This is to inform you that the council tax branch and the valuation, banding and appeal branch have been merged. I will head the new branch.

As a result of this reorganisation, there have been some changes in the areas of responsibility of my staff. Enquiries about the council tax should be addressed as follows:

Administration, collection and enforcement:

Tom Maunsell on 0171-890-4187 or Jeremy Ketley on 0171-890-4206

Liability, discounts and exemptions and reductions for disabilities:

Tom Maunsell on 0171-890-4187 or Jeremy Ketley on 0171-890-4206

Attachment of earnings Help Line:

Tom Maunsell on 0171-890-4187

Valuation, banding and appeals:

Dupe Kuponiyi on 0171-890-4186 or Tony Capp on 0171-890-4197

Outstanding queries on the Council Tax Transitional Relief Grant and general enquiries:

Barbara Paterson on 0171-890-4208

Yours sincerely

ANN BLACKMORE