

**BUDGET REQUIREMENT RETURN 2008-09**  
**BR3 GUIDANCE NOTES**  
**For completion by the Greater London Authority**

**NOTES FOR COMPLETION**

Any budget requirement, calculation of, or setting of council taxes for which another calculation or setting has been substituted at the time of completing this return should be ignored.

Section 12 of the Greater London Authority Act 2007 amended section 85 of the Greater London Authority Act 1999. This amendment requires separate budget requirements to be calculated for the GLA and for the Mayor. These provisions were commenced in relation to financial years beginning on or after 30 October 2007.

For the purposes of this form we do not require the budget requirements of the GLA and the Mayor to be separated except for line 1b (see below).

**Lines 1 to 4:** column 1 only should be completed for the Greater London Authority (GLA), London Fire and Emergency Planning Authority (LFEPA), the London Development Agency (LDA) and Transport for London (TfL).

**Line 1a:** should be completed for the Greater London Authority and show the amount of its budget requirement which is attributable to provision for the Olympics.

**Line 1b:** should be completed for the Greater London Authority and show the amount of its budget requirement which is attributable to the Mayor.

**Line 5:** column 2 only should be completed in respect of the Metropolitan Police Authority (MPA).

**Lines 6 to 14 should be completed for all columns 1 to 3 unless a column is blocked out.**

**Line 6:** For column 1 this amount equals the aggregate of the component budget requirements calculated under section 85(6) of the Greater London Authority Act 1999 ("the GLA Act") for each of the GLA (including the Mayor), LFEPA, LDA and TfL - the sum of lines 1 to 4 (excluding line 1(a)). For column 2 this amount is the component budget requirement of the MPA calculated under section 85(6) of the GLA Act 1999 – as set out at line 5. For column 3 this is the consolidated budget requirement of the GLA calculated under section 85(8) of the GLA Act 1999. All levies are included in the Budget Requirements. The amounts should be shown to the nearest £.

**Line 7:** the estimate of the amount which is payable for 2008-09 into the Greater London Authority's General Fund in respect of redistributed non-domestic rates which are payable under the Local Government Finance Report (England) 2008/2009,. The amounts to be shown in column 1 and column 2 shall be the amounts prescribed by the Secretary of State for Communities and Local Government. The amounts should be shown to the nearest £.

**Line 8:** the sum of the estimates of the amounts which are payable for 2008-09 into the Greater London Authority's General Fund in respect of Revenue Support Grant payable for 2008-09 under the Local Government Finance Report (England) 2008-09 and additional grant (if any) payable for 2008-09 in accordance with section 85 of the Local Government Finance Act 1988.

**Line 9:** the general GLA grant as specified in the General GLA Grant Determination 2008-09. The amount should be shown to the nearest £.

***Do not complete line 9 column 2***

**Line 10:** the estimate of the amount which is payable for 2008-09 into the Greater London Authority's General Fund in respect of Police Grant (Principal Formula only), being the amount specified for the Greater London Authority in column (a) of paragraph 3.1 of the Police Grant Report (England and Wales) 2008-09. The amounts should be shown to the nearest £.

***Do not complete line 10, column 1.***

**Line 11:** the aggregate of the amounts notified to the Greater London Authority by billing authorities in its area, as its share of each billing authority's estimated Collection Fund deficit (+)/surplus (-) for 2007-08, which is to be paid to/by the billing authority concerned in 2008-09 in accordance with the Local Authorities (Funds) (England) Regulations 1992 (SI 1992/2428). The amounts should be shown to the nearest £.

***Do not complete line 11, column 2.***

**Line 12:** for column 1 this will equal  $R - P1 - A$  in section 88(2) of the GLA Act 1999. For column 2 this will equal  $S2 - P2$  in section 89(4) of the GLA Act 1999. For column 3 this will equal  $R - (P1+P2)$  where R, P1 and P2 have the same meanings as in sections 88(2) and 89(4) of the GLA Act 1999. The amounts should be shown to the nearest £.

**Line 13:** For column 1 the taxbase figure is T, the amount calculated for the purposes of section 88(2) of the GLA Act 1999. For column 2 the taxbase figure is TP2, the amount calculated for the purposes of section 89(4) of the GLA Act 1999. Each amount should be shown to 1 decimal place.

***Do not complete line 13, column 3.***

**Line 14:** this should be the same as the basic amount of Council Tax calculated by the Greater London Authority. Line 14 column 1 should be calculated under section 88 of the GLA Act 1999 and shall be the basic amount of council tax for Band D taxpayers in the City of London. Line 14 column 2 should be the additional amount of council tax in respect of the Metropolitan Police Authority calculated under section 89 of the GLA Act 1999. The amount in both columns should be shown to the nearest penny.

**Do not complete line 14, column 3.**

**Line 15:** this is the amount of Band D Council Tax for 2008-09 notified to the councils of the London boroughs, but not the Common Council of the City of London by the Greater London Authority in accordance with section 40(2)(a) of the Local Government Finance Act 1992. The amount should be shown to the nearest penny.

## **RESERVES**

**Lines 16 to 21 should be completed for all columns (i) to (vi).**

**Column (i):** should be completed for the core Greater London Authority including any budget requirements for the Olympics and the Mayor.

**Column (ii):** should be completed for Transport for London.

**Column (iii):** should be completed for the London Development Agency.

**Column (iv):** should be completed for the London Fire and Emergency Planning Authority.

**Column (v):** should be completed for the Metropolitan Police Authority.

**Column (vi):** the total of columns (i) to (v).

**General note on Reserves:** The amounts given in lines 16 and 17 should reflect the estimated position at 1 April 2008 **BEFORE** appropriations or transfers to/from other authorities. They should **INCLUDE** all the General Fund reserves of the Greater London Authority including former special and capital funds. They should **EXCLUDE** pension fund reserves, unused usable capital receipts, provisions, and trust fund balances. Amounts held in pensions reserves introduced in relation to FRS17 should also be **EXCLUDED**.

**Line 16:** this should **INCLUDE** General Fund balances and reserves which have **NOT** been earmarked, although reserves which have been earmarked for future Council Tax reduction or budget support should be **INCLUDED**. The amounts should be shown to the nearest £.

**Line 17:** this should **INCLUDE** only amounts, which have been contributed from the General Fund and have been earmarked for particular purposes eg. for insurance or capital purposes. It should **EXCLUDE** amounts earmarked for future Council Tax reduction or budget support held in these reserves and unapplied capital receipts held in these. The amounts should be shown to the nearest £.

**Line 18:** the aggregate of appropriations from/to unallocated financial reserves to/from Revenue Accounts of the General City Fund as taken into account in the calculation of the Budget Requirement for 2008-09. The amounts should be shown to the nearest £.

**Line 19:** the aggregate of appropriations from/to earmarked financial reserves to/from Revenue Accounts of the General City Fund as taken into account in the calculation of the Budget Requirement for 2008-09. The amounts should be shown to the nearest £.

**Line 20:** the estimated unallocated revenue reserves at 31 March 2009, calculated as lines 16 + 18. The amounts should be shown to the nearest £.

**Line 21:** the estimated earmarked revenue reserves at 31 March 2009, calculated as lines 17 + 19. The amounts should be shown to the nearest £.

**Annex A:** Enter in column 2 the council tax requirement from each billing authority, which is the amount stated in the precept in accordance with section 40(2)(b) of the Local Government Finance Act 1992 as the amounts payable for 2008-09. The amounts should be shown to the nearest £. The figures given in the total line should be the sum of these amounts.

Enter in column 3 the GLA's share of each billing authority's estimated Collection Fund deficit (+) or surplus (-) for 2007-08. The amounts should be shown to the nearest £. The figure given in the total line should equal the sum of these amounts.

Communities and Local Government  
February 2007