

Dear BR contact

Please find attached the following documents for your authority:

- a copy of the Budget Requirement Notice
- BR1 Form
- BR1 2008-09 Guidance notes
- BR Validation notes 2008-09

The following items will be sent to you separately at the beginning of next week:

- Alteration of Requisite Calculations (England) Regulations 2008 (SI 2008/227)
- Guide to Alteration of Requisite Calculations (England) Regulations 2008 (SI 2008/227)

Any queries should be addressed, by post, to John Farrar LGF-CFA, Communities and Local Government, Zone 5/J6, Eland House, Bressenden Place, London SW1E 5DU or by email to br.statistics@communities.gsi.gov.uk .

If you encounter problems with the attachments, please note that they will be available shortly on the Communities and Local Government website at

www.local.communities.gov.uk/finance/stats/lgfforms/others.htm

Alternatively, copies can be obtained by contacting 020 7944 4175.

You must supply the relevant return as soon as is practicable, and in any event within seven days of the calculation of the budget requirement for 2007-08 as set out in section 52Y(3) of the Local Government Finance Act 1992.

John Farrar

Communities and Local Government

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